

### **Public/Legal Notice**

The KPL Budget and Appropriation Hearing will be held on September 5, 2023 at 6:30 pm in the Kaneville Public Library located at 2s101 Harter Road, Kaneville Illinois. It will be followed by the regular monthly Board meeting of the Kaneville Public Library Board of Trustees. This meeting is open, and members of the public are welcome to attend.

Any person who has a disability requiring accommodation to participate in this meeting should contact the Kaneville Public Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days' advance notice.

### **Agenda**

#### **Annual Budget & Appropriation Ordinance Meeting Kaneville Public Library District Tuesday, September 5, 2023 6:30 pm**

1. Call to Order
2. Roll Call
3. Public Comment
4. Vote on FY 23/24 Budget & Appropriation Ordinance—Action Required
5. Vote on Certification of Estimated Revenues—Action Required
6. Adjourn to Regular KPL Board Meeting

Minutes

**Annual Budget & Appropriation Ordinance Meeting  
Kaneville Public Library District  
Tuesday, September 5, 2023 6:30 pm**

1. CALL TO ORDER: The Annual Budget & Appropriation Ordinance Meeting was called to order at 6:34 pm by Vice President Leanne Gramley.
2. ROLL CALL: In attendance were Board members Carol Alfrey, Wendy Peck, Leanne Gramley, Jody Springsteen, Jean Blazey and Sheryl Behm. Kaneville Public Library Director Shayne Phillips was also in attendance. President Karen Flamand was absent.
3. PUBLIC COMMENT: None
4. VOTE ON FY 23/24 BUDGET & APPROPRIATION ORDINANCE: Leanne Gramley moved, and Sheryl Behm seconded the approval of the FY 23/24 Budget & Appropriation Ordinance as Written. Voice Vote yielded six Yeas zero Nays. Motion passed by unanimous roll call vote.
5. VOTE ON CERTIFICATION OF ESTIMATED REVENUES: Carol Alfrey moved, and Leanne Gramley seconded a motion to approve the Certification of Estimated Revenues as written. Voice Vote yielded six Yeas zero Nays. Motion passed by unanimous roll call vote.
6. ADJOURN TO REGULAR KPL BOARD MEETING: Carol Alfrey moved, and Wendy Peck seconded the motion to adjourn the B&A meeting. Passed by unanimous voice vote. The meeting was adjourned at 6:47 pm.

Respectfully submitted,



Carol Alfrey  
KPLD Board Secretary

**CERTIFICATION OF ESTIMATED REVENUES  
IN ACCORDANCE WITH PUBLIC ACT 83-881**

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**UNIT NAME:** Kaneville Public Library District

**FUND NAME:** General Fund

**REVENUE ESTIMATE FOR FISCAL YEAR BEGINNING:** 1-Jul-23

SOURCE OF REVENUE	AMOUNT
Funds available at beginning of fiscal year	\$151,944.00
Real Estate Taxes	\$92,500.00
Per Capita Grant	\$1,800.00
Sales/Donations	\$6,025.00
Corporate Replacement Tax	\$3,500.00
<b>TOTAL ESTIMATED REVENUE</b>	<b>\$255,769.00</b>

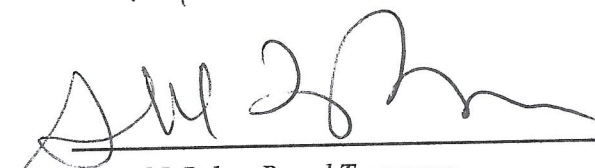
**CERTIFICATION**

*I, Sheryl Behm, Treasurer of the Kaneville Public Library District, do hereby certify that the above is a true estimate of the revenues anticipated to be received by the governmental unit in the next fiscal year for the above indicated fund.*

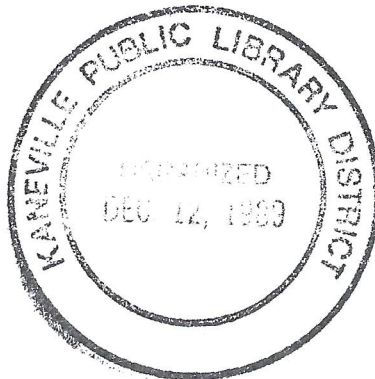
Dated:

9/5/23

Signed:

  
Sheryl L Behm, Board Treasurer

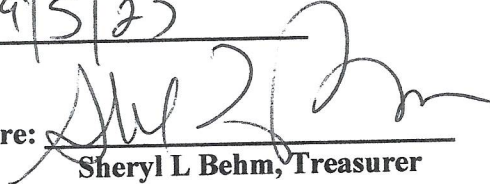
SEAL

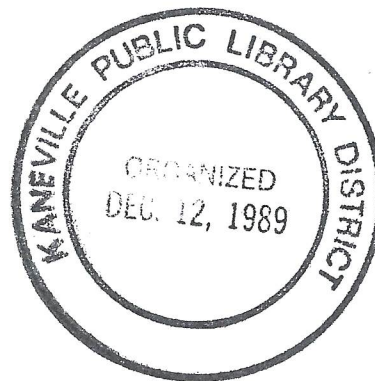


## Certification of Budget & Estimated Revenues (Appropriation Ordinance)

I, the undersigned, duly elected, qualified and acting as treasurer of The Kaneville Public Library District, Kane County, Illinois, do hereby certify that the attached hereto is a true and correct copy of the Budget (Appropriation Ordinance) and Estimated Revenues of said amount of \$255,769.00 for the fiscal year beginning July 1, 2023 as adopted on September 5, 2023.

SEAL

Date: 9/5/23  
Signature:   
Sheryl L Behm, Treasurer



STATE OF ILLINOIS)

COUNTY OF KANE)

**CERTIFICATE OF AUTHENTICITY**

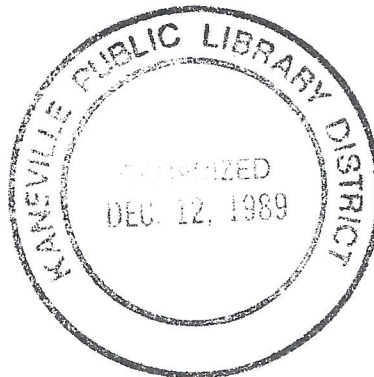
I, Carol Alfrey, do hereby certify that I am duty qualified Secretary of the Board of Trustees of the Kaneville Public Library District, Kane County, Illinois, and the keeper of the records thereof, do hereby certify that attached here to is a true and correct copy of the Ordinance entitled:

***KANEVILLE PUBLIC LIBRARY DISTRICT  
BUDGET AND APPROPRIATION ORDINANCE  
ORDINANCE F-23/24***

Adopted at a meeting of said Board of Library Trustees held 5<sup>th</sup> day of  
September, 2023

In witness whereof, I have hereunto set my hand this 5<sup>th</sup> day of  
September, 2023

Carol Alfrey  
Carol Alfrey, Board Secretary



**KANEVILLE PUBLIC LIBRARY DISTRICT**  
**BUDGET AND APPROPRIATION ORDINANCE**

**ORDINANCE F - 23/24**

An ordinance adopting a combined annual budget and appropriating such as sums of money as may be deemed necessary to defray all necessary expenses and liabilities of the Kaneville Public Library District, Kaneville, Kane County, Illinois for the fiscal year beginning July 1, 2023 and ending June 30, 2024, and specifying the objects and purposes for which such appropriations are made and the amount appropriated for each object or purpose.

Be it ordained by the Board of Trustees of the Kaneville Public Library District that:

SECTION 1: The following is the Annual Budget for the Kaneville Public Library District for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

**DEPARTMENT**

**ADMINISTRATION**

Expenditures to and for employees:

Salaries	\$95,150.00
Training	<u>\$5,500.00</u>
<b>TOTAL</b>	<b>\$100,650.00</b>

**LIBRARY**

Books	\$25,850.00
Periodicals	\$2,750.00
A/V Materials	\$3,300.00
Special Library Programs:	
Children	<u>\$5060.00</u>
<b>TOTAL</b>	<b>\$36,960.00</b>

**OPERATIONS**

Postage	\$1,100.00
Printing Expense	\$4,290.00
Legal Notice	\$2,200.00
New Equipment	\$9,350.00
Equipment Repair	\$3,850.00

Library and Office Supplies	\$9,350.00
Public Relations	\$3,080.00
Miscellaneous	\$9,900.00
Software System Repair/Upkeep	\$11,550.00
Post Office Box	\$275.00
Safety Deposit Box	\$123.00
Service Contracts:	
Computer	\$5,610.00
Maintenance:	
Copy Machine	<u>\$6,160.00</u>
<b>TOTAL</b>	<b>\$66,838.00</b>

**MAINTENANCE**

Building:	
Rent	\$6,600.00
Insurance	\$5,280.00
Utilities:	
Telephone	\$5,500.00
Gas	\$4,400.00
Electric	\$6,160.00
Custodial Service and Supplies	<u>\$4,510.00</u>
<b>TOTAL</b>	<b>\$32,450.00</b>

**PROFESSIONAL FEES AND SERVICES**

Legal Fees	\$1,320.00
Surety Bonds	\$880.00
Trustee Expense	<u>\$1,100.00</u>
<b>TOTAL</b>	<b>\$3,300.00</b>

**BUILDING AND MAINTENANCE FUND** **\$15,000.00**

**SPECIAL RESERVE FUND** **\$ 0.00**

Budget and Appropriation for special purposes to be derived from special taxes in addition to the tax for general purposes:

<b>INSURANCE</b>	
Workman's Compensation	\$3,900.00
<b>AUDIT</b>	\$4,000.00

**EMPLOYEE TAXES:**

FICA

\$10,450.00

**RECAPITULATION**

Total General Corporate

\$255,198.00

Total Workman's' Compensation Insurance

\$3,900.00

Total Employees Taxes

\$10,450.00

Total Audit

\$4,000.00

**TOTAL APPROPRIATION**

**\$273,548.00**

SECTION 2: All ordinances or parts of ordinances in conflict herewith are hereby repealed but only to the extent of such conflict.

SECTION 3: That this ordinance shall be in full force and effect from and after its passage, approval and publication as required by law.

Passed this 5<sup>th</sup> day of September, 2023

AYES 6 NAYES 0 ABSENT 1

Approved this 5<sup>th</sup> day of September, 2023.

Thomas M. Granley Vice President

Karen Flamand, Board President

Attested and Filed this 5<sup>th</sup> day of September, 2023.

Carol W. Alfrey

Carol Alfrey, Board Secretary

