

Minutes

Regular Meeting of the Board of Trustees Kaneville Public Library District Tuesday, September 5, 2023

1. CALL TO ORDER: The September KPLD Board of Trustees meeting was called to order at 6:48 pm, by Vice President Leanne Gramley.
2. ROLL CALL: In attendance were Board members Jody Springsteen, Leanne Gramley, Sheryl Behm, Wendy Peck, Jean Blazey, and Carol Alfrey. Director Shayne Phillips was also in attendance. President Karen Flamand was absent.
3. ADDITIONS TO THE AGENDA: Approval of the Annual Financial Report was added to the agenda.
4. APPROVAL OF THE AGENDA: Jean Blazey moved, and Sheryl Behm seconded approval of the agenda as amended. This passed by unanimous voice vote.
5. PUBLIC COMMENTS: None
6. APPROVAL OF THE AUGUST BOARD MEETING MINUTES: Sheryl Behm moved, and Jody Springsteen seconded approval of the August Board Meeting minutes as presented. Passed by unanimous voice vote.
7. FINANCIAL REPORT: The financial report (attached) was shared with the Board. All bills have been paid. Sheryl has opened CD, savings and checking accounts at Resource Bank in Kaneville and all deposits are now going into those accounts. She reported a good response to the book sale (not yet reflected in the report) and that more tax revenue was coming this month.
8. APPROVAL OF ANNUAL FINANCIAL REPORT: Sheryl Behm presented the annual financial report. Leanne Gramley moved, and Wendy Peck seconded approval of the report as presented. Passed by unanimous voice vote.
9. APPROVAL OF AUGUST 2023 EXPENDITURES: There were no unusual expenditures in August. Wendy Peck moved to approve the August 2023 expenditures; seconded by Carol Alfrey. Passed by unanimous voice vote.
10. DIRECTOR'S REPORT: Attached. KPLD Director Shayne Phillips submitted her report on library activities and the board calendar for September-October. In August, patrons checked out 508 materials and we had 457 visitors. We also registered/renewed 6 patrons. Shayne also shared the very impressive FY23 Wrap Up statistics (attached). Shayne and staff also attended several meetings and training sessions in August.
11. COMMITTEE REPORTS:
 - Policy and Procedure: No report
 - Facility: No report
 - Personnel: No report

- Outreach: No report.
- Finance: See Financial Report

10. OLD BUSINESS

- a. *Book Sale*. \$80 to date, but this is not the final figure.
- b. *East Entrance Sign*. No decision on signage has been made.

12. NEW BUSINESS:

- a. None

13. CLOSED SESSION: None

14. ADJOURNMENT: Wendy Peck moved, and Jody Springsteen seconded adjourning the meeting; passed by unanimous voice vote. The meeting was adjourned at 7:12 pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Carol Alfrey".

Carol Alfrey, KPLD Board Secretary