

Minutes

Regular Meeting of the Board of Trustees Kaneville Public Library District Tuesday, August 6, 2024

1. CALL TO ORDER: The August KPLD Board of Trustees meeting was called to order at 6:38 pm, by President Karen Flamand.
2. ROLL CALL: In attendance were Board members Karen Flamand, Jody Springsteen, Leanne Gramley, Sheryl Behm, Wendy Peck, Jean Blazey, and Carol Alfrey. Director Shayne Phillips was also in attendance.
3. ADDITION TO THE AGENDA: Approval of June 2024 Expenditures was revised to include both the June and July 2024 Expenditures
4. APPROVAL OF THE AGENDA: Jody Springsteen moved, and Wendy Peck seconded approval of the agenda as amended. This passed by unanimous voice vote.
5. PUBLIC COMMENTS: None
6. APPROVAL OF THE JUNE BOARD MEETING MINUTES: Leanne Gramley moved, and Jody Springsteen seconded approval of the June Board meeting minutes as presented. Passed by unanimous voice vote.
7. FINANCIAL REPORT: The financial report (attached) was shared with the Board. All bills have been paid. Significant deposits were made each month due to the Kane County Tax Settlement monies and Summer Reading donations. We are getting increased interest income on our Resource Bank CD's.
8. APPROVAL OF JUNE AND JULY 2024 EXPENDITURES: There were no unusual expenditures in June or July. Carol Alfrey moved to approve the June and July 2024 expenditures; seconded by Jody Springsteen. Passed by unanimous voice vote.
9. DIRECTOR'S REPORT: Attached. KPLD Director Shayne Phillips submitted her report on library activities and the board calendar for August-October. Summer Reading was very successful, with 46 total participants, 15,600 minutes read by youth and 111 books read by adults. Between June and July 204 total people attended library programs and events. September is Library Card Sign up Month and we're hoping to hit 100 new or renewed cards this year. So far, we have signed up 54! In July, patrons checked out 607 materials and we had a record 727 visitors! We also had 51 digital checkouts with Boundless (20 eBooks and 31 e-Audiobooks). Shayne has distributed information about filing petitions for the Consolidated Primary Election for 2025. Both Karen Flamand and Carol Alfrey are up for re-election. Shayne also shared preliminary information about a change in how KPLD will be accessing databases, which will be at no cost. More information will be shared at the September meeting. Our September meeting will also include the Decennial Meeting and a review of the B&A Ordinance.

10. COMMITTEE REPORTS:

- Policy and Procedure: Will need to look at two policies before the next Board meeting: Remote attendance and Outside meetings. Shayne will schedule this.
- Facility: None
- Personnel: None
- Outreach: Book Sale during Kaneville Fest (see New Business)
- Finance: Will meet as needed to draft B&A Ordinance.
- Strategic Planning: The committee will meet to review draft Strategic Plan, which will be presented at the September meeting.

11. OLD BUSINESS:

- a. None

12. NEW BUSINESS:

- a. *Telecommunications Options*. Shayne presented proposals from both ATT and Mediacom for phone service. After a brief discussion and review of the materials, the board agreed to make the switch to Mediacom for significant monthly savings.
- b. *Kaneville Fest*. The library will hold an expanded Book Sale during Kaneville Fest, and will also try to draw in potential buyers during the Village-wide garage sales on both Friday and Saturday. Jean has volunteered to help sell on Saturday (10-2) during the Fest.

12. CLOSED SESSION: None

13. ADJOURNMENT: Carol Alfrey moved, and Karen Flamand seconded adjourning the meeting; passed by unanimous voice vote. The meeting was adjourned at 7:15 pm.

Respectfully submitted,

Carol Alfrey, KPLD Board Secretary