

Minutes

Regular Meeting of the Board of Trustees Kaneville Public Library District Tuesday, September 1, 2020

1. CALL TO ORDER: The meeting was called to order at 6:35 pm by Vice President Leanne Gramley.
2. ROLL CALL: In attendance were Board members Wendy Peck, Jody Springsteen, Sheryl Behm, Leanne Gramley and Carol Alfrey as well as KPLD Director Shayne Phillips. Karen Flamand was absent.
3. ADDITIONS TO THE AGENDA: None
4. APPROVAL OF THE AGENDA: Jody Springsteen moved, and Wendy Peck seconded approval of the agenda as presented. This passed by unanimous voice vote.
5. PUBLIC COMMENTS: None
6. APPROVAL OF THE AUGUST MINUTES: Jody Springsteen moved and Sheryl Behm seconded approval of the 8/4/20 board meeting minutes as presented. Passed by unanimous voice vote.
7. FINANCIAL REPORT: The financial report (attached) was shared with the Board. All bills are paid and up to date. Will review the Budget and Appropriation Ordinance at the October meeting. Karen and Sheryl will also audit the secretary's minutes for FY20.
8. APPROVAL OF AUGUST 2020 EXPENDITURES: There were no unusual expenditures in August. Carol Alfrey moved to approve the August 2020 expenditures; seconded by Wendy Peck. Passed by unanimous voice vote.
9. DIRECTOR'S REPORT: Attached. KPLD Director Shayne Phillips submitted her report on library activities and the programming calendar for September. Shayne noted that they will be doing a library sign up effort in September. 600 Kaneville residents currently do NOT have a library card. We discussed the need to donate the unsold books to make way for more donations. Need volunteers to take the books to book recycling or other venues. Shayne is working on the Back to Books grant and exploring the possibility of applying for a PPE Illinois grant. We need to encourage people to run for the Library Board. Election is in April
10. COMMITTEE REPORTS:
 - Policy and Procedure: No report
 - Facility: Landscaping project on hold until Spring
 - Outreach: Suggested for Facebook and a library display—The Board recommends.
 - Personnel: No report.
 - Finance: No report

11. OLD BUSINESS:

- a. *Committee Descriptions & Meeting schedule*: Tabled until October
- b. *Landscaping project*: Leanne will talk to the Eagle Scout about his ability to complete this project in a timely manner. We may need to explore other options.
- c. *Blood Drive*: Not well attended, but the effort was appreciated.

12. NEW BUSINESS

- a. *Virtual Book Club*: Carol Alfrey willing to organize this in 2021.

13. CLOSED SESSION: None

14. ADJOURNMENT: Jody Springsteen moved, and Wendy Peck seconded adjourning the meeting. Passed by unanimous voice vote. Meeting was adjourned at 7:19 pm.

Respectfully submitted,

Carol Alfrey
KPLD Board Secretary