

Minutes

Regular Meeting of the Board of Trustees Kaneville Public Library District Tuesday, September 6, 2022

1. CALL TO ORDER: The regular September KPLD Board of Trustees meeting was called to order at 6:39 pm by President Karen Flamand.
2. ROLL CALL: In attendance were Board members Karen Flamand, Leanne Gramley, Sheryl Behm, Wendy Peck and Carol Alfrey. Director Shayne Phillips was also in attendance. Trustee Jody Springsteen was absent. No members of the public attended.
3. ADDITIONS TO THE AGENDA: None
4. APPROVAL OF THE AGENDA: Wendy Peck moved, and Sheryl Behm seconded approval of the agenda as presented. This passed by unanimous voice vote.
5. APPROVAL OF THE 8/2/22 BOARD MEETING MINUTES: The minutes were corrected to reflect the actual amount donated to Kaneville Fest, which was \$50 not \$100. Leanne Gramley moved and Wendy Peck seconded approval of the August board meeting minutes as corrected. Passed by unanimous voice vote.
6. FINANCIAL REPORT: The financial report (attached) was shared with the Board. All bills have been paid. We will be transferring our CDs to Edward Jones for a higher interest rate this fall. Sheryl Behm is setting this up. Our annual rent (\$600) payable to Kaneville Township, is due this month.
7. APPROVAL OF AUGUST 2022 EXPENDITURES: There were no unusual expenditures in August. Carol Alfrey moved to approve the August 2022 expenditures; seconded by Karen Flamand. Passed by unanimous voice vote.
8. DIRECTOR'S REPORT: Attached. KPLD Director Shayne Phillips submitted her report on library activities and the board calendar for September-October. Patrons checked out 563 materials in August. We had 442 patron visits during this time, and registered/renewed 9 patrons. Eighty (80) new materials were added to the collection in August. Both Shayne and Cassidy attended professional events in August. Shayne will be presenting at the upcoming Association for Rural and Small Libraries Conference on our technology/career center. She is also exploring a Live and Learn grant to bring the outer door up to ADA compliance. Other important September and October dates are listed in her report, including mandatory Sexual Harassment training and the Per Capita grant.
9. COMMITTEE REPORTS:
 - Policy and Procedure: None
 - Facility: The memorial bench and sign will be ordered this month.
 - Personnel: None
 - Outreach: None
 - Finance: None

10. OLD BUSINESS

- a. *Kaneville Fest*: Good traffic at the expanded book sale.
- b. *Board elections*: Packets were sent to four trustees whose terms are expiring.
- c. *Internet and Phone Utilities*: The Hot Spot is ordered and on its way.

10. NEW BUSINESS: None

11. CLOSED SESSION: None

12. ADJOURNMENT: Leanne Gramley moved, and Wendy Peck seconded adjourning the meeting; passed by unanimous voice vote. Meeting was adjourned at 7:16 pm.

Respectfully submitted,

Carol Alfrey, KPLD Board Secretary