

Minutes

Regular Meeting of the Board of Trustees Kaneville Public Library District Tuesday, August 2, 2022

1. CALL TO ORDER: The August KPLD Board of Trustees meeting was called to order at 6:35 pm by President Karen Flamand.
2. ROLL CALL: In attendance were Board members Karen Flamand, Leanne Gramley, Sheryl Behm, Jody Springsteen, Wendy Peck and Carol Alfrey. KPLD Director Shayne Phillips was attending Director's University training in Springfield and was not present. No members of the public attended.
3. ADDITIONS TO THE AGENDA: None
4. APPROVAL OF THE AGENDA: Wendy Peck moved, and Leanne Gramley seconded approval of the agenda as presented. This passed by unanimous voice vote.
5. APPROVAL OF THE 7/5/22 BOARD MEETING MINUTES: Two minor corrections were made to the minutes as presented. Jody Springsteen moved and Leanne Gramley seconded approval of the July board meeting minutes as corrected. Passed by unanimous voice vote.
6. FINANCIAL REPORT: The financial report (attached) was shared with the Board. All bills have been paid. There are concerns about the increase in phone cost, which may be due to the transition to a new ATT plan. Sheryl will continue to monitor this. We received grant reimbursement as well as a slightly increased Corporate Replacement Tax in July. Exploring transferring CDs to Edward Jones for a higher interest rate.
7. APPROVAL OF JULY 2022 EXPENDITURES: There were no unusual expenditures in July. Carol Alfrey moved to approve the July 2022 expenditures; seconded by Jody Springsteen. Passed by unanimous voice vote.
8. DIRECTOR'S REPORT: Attached. KPLD Director Shayne Phillips submitted her report on library activities and the board calendar for August-September. Patrons checked out 557 materials in July. We had 442 patron visits during this time, and registered/renewed 10 patrons. Summer reading wrapped up July 30. A total of 26 kids and 15 adults participated this year. 165 books were read by patrons, and 9,300 minutes of reading were completed according to the children's logs. It was a great success! Spring Bluff Nursery completed the east entrance landscaping on July 5, which looks great! We need to water weekly if we do not get rain. Shayne also reminded us about getting petitions for the upcoming local elections in April. Other important August and September dates are listed in her report. She is still exploring phone options, including conducting a Mobil Beacon hotspot trial.
9. COMMITTEE REPORTS:
 - Policy and Procedure: None
 - Facility: Recent vandalism to the community center men's washroom was discussed.
 - Personnel: None

- Outreach: None
- Finance: The B&A Ordinance will be presented at September Board meeting.

10. OLD BUSINESS

- a. *Summer Reading*: Went well.
- b. *East Entrance Landscaping*: Completed. Keep watered!
- c. *Kaneville Fest*: Donating \$100 (per last month approval); will hold an expanded book sale in the hallway during regular library hours that day.
- d. *Board elections*: Discussed having members run in 2-year increments so that the bulk of the board does not potentially turnover all at once.

10. NEW BUSINESS:

- a. *Winter Hours Proposal*: We discussed reducing hours in the winter months (November-February) based on past years' traffic data. The following schedule was proposed: M 10-4; Tu 2-7; W 10-4; Th 2-7; F 10-4; Sa 10-2. Sheryl Behm moved, and Wendy Peck seconded the motion to adopt the proposed winters hours. Passed by unanimous voice vote.
- b. *Internet and Phone Utilities*: We discussed the Hotspot trial but tabled a decision on phone and internet until more information could be collected about plan options.

11. CLOSED SESSION: None

12. ADJOURNMENT: Leanne Gramley moved, and Sheryl Behm seconded adjourning the meeting; passed by unanimous voice vote. Meeting was adjourned at 7:20 pm.

Respectfully submitted,

Carol Alfrey, KPLD Board Secretary