

Minutes

Regular Meeting of the Board of Trustees Kaneville Public Library District Tuesday, July 6, 2021

1. CALL TO ORDER: The meeting was called to order at 6:32 pm by Karen Flamand.
2. ROLL CALL: In attendance were Board members Karen Flamand, Leanne Gramley, Sheryl Behm, Jody Springsteen, Wendy Peck, and Carol Alfrey. KPLD Director Shayne Phillips was also present.
3. ADDITIONS/CHANGES TO THE AGENDA: None
4. APPROVAL OF THE AGENDA: Jody Springsteen moved, and Sheryl Behm seconded approval of the agenda with the correction of the date. This passed by unanimous voice vote.
5. PUBLIC COMMENTS: None
6. APPROVAL OF THE JUNE MINUTES: Jody Springsteen moved and Sheryl Behm seconded approval of the 6/1/21 meeting minutes as presented. Passed by unanimous voice vote.
7. FINANCIAL REPORT: The financial report (attached) was shared with the Board. It is anticipated that we will be getting a bit more tax revenue this year. The IL Public Library Per Capita Grant will also be higher this coming fiscal year. All bills have been paid and we are on budget.
8. APPROVAL OF JUNE 2021 EXPENDITURES: There were no unusual expenditures in June. Carol Alfrey moved to approve the June 2021 expenditures; seconded by Wendy Peck. Passed by unanimous voice vote.
9. DIRECTOR'S REPORT: Attached. KPLD Director Shayne Phillips submitted her report on library activities and the programming calendar for July-August. Staff are still providing themed Make & Take crafts for children as part of summer reading. The book club meets on July 27 to discuss *House of Silk: A Sherlock Holmes Novel* by Anthony Horowitz. The summer reading program, "Reading Colors Your World," is going well, with several special events for young and old. Over \$1500 was donated to support this program. Shayne will be attending trainings as part of the Association of Rural and Small Libraries Grant she received. The first training is August 5-8 in Salt Lake City; the second training is in October in Las Vegas. Per RAILS, patrons are still required to wear masks upon entry to the building and be respectful of the space of those around them. This is especially important as the target audience in the summer is children, who are not yet able to be vaccinated.
10. COMMITTEE REPORTS:
 - Policy and Procedure: Shayne distributed the updated policy manual to the committee for review. The committee will meet to review the manual prior to the August meeting. The entire board will discuss and approve any changes or additions at the August meeting.

- Facility: Leanne and Karen will do a walk-through. Acelin has not met with the Boy Scout committee and cannot move forward with the project without their approval. The board decided to give Acelin until August to initiate the project. There was discussion about getting bids from local landscapers for the August meeting so we can proceed if the Eagle Scout project is scrapped.
- Personnel: None
- Outreach: Discussed the need for signage for the east entrance.
- Finance: The committee will meet to draft the Budget and Appropriation Ordinance and review the sworn itemized statement of receipts and expenditures.

11. OLD BUSINESS:

- a. *Summer Reading*: See Director's Report.
- b. *Great Chicago Fire event July 17*: Flyers have been made and are being distributed.

12. NEW BUSINESS: None

13. ADJOURNMENT: Wendy Peck moved, and Leanne Gramley seconded adjourning the meeting. Passed by unanimous voice vote. Meeting was adjourned at 7:10 pm.

Respectfully submitted,

Carol Alfrey, KPLD Board Secretary