

## Minutes

### **Regular Meeting of the Board of Trustees Kaneville Public Library District Tuesday, July 5, 2022**

1. CALL TO ORDER: The June KPLD Board of Trustees meeting was called to order at 6:34 pm by President Karen Flamand.
2. ROLL CALL: In attendance were Board members Karen Flamand, Jody Springsteen, Wendy Peck and Carol Alfrey. KPLD Director Shayne Phillips was also present. Leanne Gramley and Sheryl Behm were absent. No members of the public attended.
3. ADDITIONS TO THE AGENDA: None
4. APPROVAL OF THE AGENDA: Jody Springsteen moved, and Wendy Peck seconded approval of the agenda as presented. This passed by unanimous voice vote.
5. APPROVAL OF THE 6/7/22 BOARD MEETING MINUTES: Two minor corrections were made to the minutes as presented. Wendy Peck moved and Jody Springsteen seconded approval of the June board meeting minutes as corrected. Passed by unanimous voice vote.
6. FINANCIAL REPORT: The financial report (attached) was shared with the Board. All bills have been paid. There are concerns about the increase in phone costs.
7. APPROVAL OF JUNE 2022 EXPENDITURES: There were no unusual expenditures in June. Carol Alfrey moved to approve the June 2022 expenditures; seconded by Karen Flamand. Passed by unanimous voice vote.
8. DIRECTOR'S REPORT: Attached. KPLD Director Shayne Phillips submitted her report on library activities and the board calendar for July-September. Patrons checked out 426 materials in June. We had 510 patron visits during this time, and we registered/renewed 10 patrons. So far 15 youth and 12 adults have signed up for Summer Reading, which is going well. Spring Bluff Nursery now has all the plants for the landscaping project and will be calling JULIE to mark the utilities. Installation will depend on the weather and their schedule. Intend to have it all finished by the end of July. Shayne also reminded us about getting petitions for the upcoming local elections in April. She will be attending the Directors University (August 2-4) and Cassidy will attend the SWAN Expo on August 19. Other important August and September dates are listed in her report.
9. COMMITTEE REPORTS:
  - Policy and Procedure: None
  - Facility: See Director's report
  - Personnel: None
  - Outreach: None
  - Finance: None

10. OLD BUSINESSG

- a. *Summer Reading*: Going well. See Director's report.
- b. *East Entrance Landscaping*: See Director's report.

10. NEW BUSINESS:

- a. *Kaneville Fest*: We will have a slighted larger book sale (inside) as part of Kaneville Fest, during the normal library hours. Karen Flamand moved and Jody Springsteen seconded making a \$100 donation to the Kaneville Fest fund.

11. CLOSED SESSION: None

12. ADJOURNMENT: Wendy Peck moved, and Carol Alfrey seconded adjourning the meeting; passed by unanimous voice vote. Meeting was adjourned at 7:00 pm.

Respectfully submitted,

Carol Alfrey, KPLD Board Secretary