

Minutes

Regular Meeting of the Board of Trustees Kaneville Public Library District Tuesday, July 9, 2019

1. CALL TO ORDER: The meeting was called to order at 6:36 pm by President Karen Flamand in the Kaneville Public Library.
2. ROLL CALL: In attendance were Board members Karen Flamand, Leanne Gramley, Jody Springsteen, Wendy Peck and Carol Alfrey as well as KPLD Director Shayne Phillips. Trustee Sheryl Behm was absent.
3. ADDITIONS TO THE AGENDA: Update Policy 24 added to New Business
4. APPROVAL OF THE AGENDA: Jody Springsteen moved and Leanne Gramley seconded approval of the agenda as amended. This passed by unanimous voice vote.
5. PUBLIC COMMENTS: There were no formal public comments.
6. APPROVAL OF THE JUNE MINUTES: Jody Springsteen moved, and Sheryl Behm seconded approval of the 6/4/19 meeting minutes as presented. Passed by unanimous voice vote; 1 abstention.
7. FINANCIAL REPORT: The financial report (attached) was shared with the Board.
8. APPROVAL OF 2019 JUNE EXPENDITURES: There were no unusual expenditures in June. Jody Springsteen moved to approve the June 2019 expenditures; seconded by Carol Alfrey. Passed by unanimous voice vote.
9. DIRECTOR'S REPORT: Attached. KPLD Director Shayne Phillips submitted her report on library activities and statistics for June, which included circulation numbers, a summary of special program activities, the internal library calendar and a programming calendar for July. Shayne had presented wage projections based on the new IL minimum wage requirements last month. The board discussed the ramifications of these requirements; it will not impact us based on our current wage structure until 2022. There is a Board Trustee training on Saturday, August 3 in Genoa.
10. OTHER COMMITTEE REPORTS:
 - Policy and Procedure: Tabled to New Business
 - Facility: Discussed the Community Building occupants getting walkie-talkies.
 - Marketing/Communication: Book Sale scheduled for Saturday, August 24.
 - Personnel: None

11. OLD BUSINESS:

- a. *Renovation.* Karen checked with Scott Hofmann regarding the circulation desk. He cannot do anything until the Fall. She also is giving the plans to the Library Store to see if they can give us a bid. New shelves will also be ordered for the Junior Section in the Fall. Will need help putting those together when they come in.

12. NEW BUSINESS:

- a. *Policy 24.* It was moved by Carol Alfrey and seconded by Leanne Gramley to revise the policy so that the KPLD Director can spend up to \$200 without board approval. Passed by unanimous voice vote.

13. CLOSED SESSION: None

14. ADJOURNMENT: Wendy Peck moved, and Karen Flamand seconded adjourning the meeting. Passed by unanimous voice vote. Meeting was adjourned at 7:43 pm.

Respectfully submitted,

Carol Alfrey
KPLD Board Secretary