

**MINUTES OF THE KANEVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
March 1, 2016**

TIME AND PLACE OF MEETING: The meeting of the Kaneville Public Library was held on March 1, 2016 at the library. The regular meeting was called to order at 6:33 P.M.

ROLL CALL: Ray Christiansen, Jodi Springsteen, Lynda Fillipp, Peggy Ward, Mary Henderson, Karen Kneller, Annette Theobald and Mary Niceley were present. Karen Flamand was a guest.

Minutes: The minutes were read and approved from February meeting with one change – date.

Minutes were approved as read with corrections.

Treasurer's Report: The treasurer reported that everything was on track budget. Approval of bills and purchase orders was made. Peggy has not finalized the budget with new bills yet to be paid.

Peggy suggested that the Treasurer and Secretary share a computer until we can budget for a new one.

Motion to pay the rest of the bills:

Jodi Springsteen made the motion
Mary Henderson second the motion
Motion passed unanimously

Director's Report: The director's report was read and open for discussion.

There was a discussion about the Reed Auction house to auction off old furniture and electronics the library doesn't need. Reed Auction house will take 20% of auctioned price for each item sold. Director will evaluate items from the library to be placed in auction to see if there is a benefit to sell items.

The board secretary will send the Village a letter inquiring about the replacement and updating of ballasts/bulbs in the Children's Reading room. Also, to find out an update on lease date change from last year.

New Business:

Karen Flamand presented the final flyer Leslie Goddard/Clara Barton presentation/needs for the April Civil War reception with the Historical Society at the KPL. Changes were suggested. Refreshments will be served with free-will donations will be taken in hopes of having more programs like this. Tables and chairs were discussed. Refreshments – cookies and brownies. Library board members will bring refreshments. Signup is required.

Motion to approve the flyer by historical society:

Annette Theobald made the motion to approve
Mary Henderson second the motion
Motion was approved unanimously

Purchase Order Process – Peggy finished a spreadsheet for the purchase order process but didn't bring it to this meeting. The board will discuss next month.

Old Business:

Edge project – with be reviewed against our per capita records.

Children’s lighting will be discussed for next month.

Motion to go into closed session:

Peggy Ward made the motion
Mary Henderson seconded it
Motion passed unanimously.

Public Comments: None

Closed Session: Closed session began at **7:12pm**

Out of closed session: 7pm

Motion to let Ray go as Library director March 4th:

Peggy Ward made the motion
Mary Henderson seconded it
Motion passed unanimously.

Motion to offer Lynda Fillipp the Library Director position starting on March 6th:

Mary Niceley made the motion
Peggy Ward seconded it
Motion passed unanimously.

Adjournment: The meeting adjourned at **7:55 P.M.**

Agenda Items for April:

Approval of March minutes
Lighting for the Children’s room

Respectfully submitted,
Lynda Fillipp
Secretary