

**MINUTES OF THE KANEVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES
July 12, 2016**

TIME AND PLACE OF MEETING: The meeting of the Kaneville Public Library was held on June 7, 2016 at the library. The regular meeting was called to order at 6:42 P.M.

ROLL CALL: Jodi Springsteen, Lynda Fillipp, Peggy Ward, Annette Theobald, Angie Bateman, were present. Leanne Gramley, Karen Kneller and Mary Niceley were absent.

Minutes: The minutes were read and approved.

Lynda will be the acting recording secretary until we have a quorum to vote for a new secretary.

Minutes were approved as read with corrections.

Treasurer's Report: The treasurer was absent but the monthly bills were paid and approved.

Final budget was presented from 2016. We were under budget primarily because of the transition. The additional money can be rolled over until the next year.

Motion to pay the July bills:

Jodi Springsteen motioned to pay the bills
Annette seconded the motion
Motion was passed unanimously.

Proposed budget for 2016/17 was presented and opened for discussion. Lynda will look into reducing the cost of phone line with AT&T and Mediacom.

Peggy will take a look back to see what KPL established for copying the Kaneville Newsletter.

Lynda will be putting together an outline of building improvements to consider for the budget.

Motion to approve the budget:

Annette Theobald motioned to approve the budget
Angie Bateman seconded it

New budget line item number changes will be deferred to next month.

Purchase order process was put into place starting this FY.

Approval to pay Rockford insurance company

Jodi Springsteen motion to pay Rockford Insurance Company
Annette Theobald second the motion
Motion passed unanimously.

Motion to Approval for Kaneville fest donation - \$150

Angie Bateman motioned the donation
Peggy Ward seconded it

Motion passed

Director's Report: The director's report was read and open for discussion.

Angie agreed to be facilitator an adult book club starting in September.

Lynda will check with Karen F. on what would be the best timing for the raffle prize booth and kids games for the kids.

Closed session: 8:12pm

No action taken in closed session

Public Comments: None

Adjournment: The meeting adjourned at 8:24pm

Agenda Items for August:

- Approval of July minutes
- Kaneville newsletter
- Budget and layout for proposed library changes
- Kaneville newsletter
- Finalize what we will be doing for kaneville fest
- Discuss secretary role
- New Library trustees

Respectfully submitted,
Lynda Fillipp
Acting Secretary