

KANEVILLE PUBLIC LIBRARY
Special Board Meeting January 24, 2018
MINUTES

1. CALL TO ORDER: The meeting was called to order at 6:13pm by acting President Annette Theobald in the Kaneville Pubic Library.
2. ROLL CALL: In attendance were Board members Annette Theobald, Jody Springsteen, Karen Flamand and Carol Alfrey and Director Carla Limbaugh. Public in attendance were Angie Bateman, Sheryl Behm and Leanne Gramley.
3. AGENDA: There were no additions to the agenda.
4. PUBLIC COMMENTS: Interest in board membership was expressed by Leanne Gramley, Sheryl Behm and Wendy Peck. They were encouraged to submit their interest in writing to the Board.
5. OPEN BOARD POSITIONS: With the recent resignations of Karen Kneller, Denise Harris and Mary Ebert, there are currently 3 board positions open. New appointees will be expected to serve until 2022. Both Jody and Annette's terms expire in 2019; as Carol and Karen have been appointed to serve out others terms, we need to determine what those terms are. All new members are required to complete the Open Meetings Act training within 90 days of appointment. Members are also encouraged to also complete the Freedom of Information Act training. Both are available online.
6. APPOINTMENT OF OFFICERS: Annette Theobald will continue in the roll of acting President through June 2018. Appointment of the Treasurer and other officers will be tabled until the 3 open board positions are filled.
7. LIBRARY HOURS: Carla shared the current hours. The Library is open 6 days a week for a total of 29 -30 hours. The hours are posted weekly and may change slightly until the 2 clerks are hired.
8. TIMELINE OF WHAT NEEDS TO BE DONE: A work day is scheduled for Saturday, January 27 from 10am-noon to box books, re-shelf books and do other tasks determined by Carla.
9. OLD Business:
 - a. Annette is checking on the levy
 - b. Discussion on what by law constitutes a meeting (including group emails) and what is limited due to the Open Meetings Act.
 - c. Renovations: discussion on what has been planned in terms of painting. Karen Flamand will draft drawings of the library to help in the planning. Renovation budget and plan must be presented and approved by the board before any work can be done.
 - d. Discussion on options besides Thrift Books for extra book sales.
 - e. Discussion on Facebook and website updates.
10. NEW BUSINESS—None
11. ADJOURN: Annette motion to adjourn the meeting at 7:20; Karen seconded. Carried by unanimous vote.

Respectively Submitted, Carol Alfrey, Acting Secretary